**Golden Nordic Ski Club Society
Board Meeting Minutes
April 19th, 2023
Island Restaurant, Golden BC**

**Board Members:
Present:** Annette Boelman, Ian Robinson, Annette Luttermann, Julie Caldwell, Jeff Dolinsky,

**Absent:** Adam Oster, Derrick Murphy, Phil Carson, Jim Doyle

**Others Present**, Sanne Van der Ros, Kirsty Panneton, Erwin Perzinger
**Quorum Achieved:** YES

Agenda:

1. Approval of Agenda
2. Approval of Minutes of previous meeting
3. Business arising
	1. Firewood harvest
	2. Caribou bridge project
	3. Event table purchase
	4. Golf course map
4. Treasurer’s Report – Derrick/Kirsty
5. Committee Reports
	1. Grooming -Jeff/Erwin
		1. Update on SBS plan
		2. Year end grooming report
		3. Snowshoe trail
	2. Programs – Sanne
		1. Summer training program
	3. General manager update – Sanne
		1. Volunteer appreciation event
			1. Mark Dascher appreciation
	4. Chalet – Jim
	5. Safety and Grants- Phil
	6. Trails – Ian
6. New Business
	1. Honorariums for Volunteer Golf Course groomers
	2. Staff bonuses
	3. Appreciation to Bastian – gift
	4. Get a grant to digitize all our important records including minutes, plans, financials, policies.
	5. Danger tree removal (RSTBC crew?)
7. Other Business
8. Adjournment
	1. Next meeting - May 25th

**6:30pm Annette called the meeting to order.**

**1. Approval of Agenda:** Jeff moved, seconded by Julie, to approve the agenda. Motion carried.

**2. Approval of Minutes:** Ian moved, seconded by Annette L. to approve the minutes of the March 23rd, 2023 meeting. Motion Carried.

**3. Business Arising:**

**The following 2 items were submitted via email by Phil before the meeting.**

**a) Firewood Harvest –** On the plus side, we are free to use the wood as we choose, either for firewood or as bridge decking on Caribou.  When the snow is melted Jeff and I will do an informal survey to see what logs are within a useful distance of the Caribou bridge.

 **b) Caribou Bridge project –** I have been contacted by a Ministry of Forests representative.  As a follow up to the trail widening project, we will need to engage a licensed “scaler” to survey the trees felled during the trail widening.  We are allowed up to 25 m3, which (I am told) equates to about one logging truck.  Beyond that amount we will need to pay stumpage fees.  I will inquire with Pioneer as to a licensed scaler.

Caribou Bridge

I have contacted Jean-Guy Bernat P.Eng. to provide a quote for the engineering work.  His firm can do the work as they did for the Hawk Owl bridge.   We need to monitor for the peak spring melt and have his junior engineer attend to survey the high-water mark.

Since constructing the Hawk Owl Bridge, the Ministry of Forests has implemented new engineering controls such that the design must go through their office for approval.  They are likely to expect a design that contemplates a 200-year (!!!) flood.

I have made inquiries as to the availability of a surplus bridge of M of F in Revelstoke that Jean-Guy surveyed last time*.  Concern/Question was asked about the cost of transportation to get the girders from Revelstoke to Golden.*

As Cedar Creek has fish, we need to involve a biologist.  I have asked Scott Watson (biologist) to provide a quote.  Due to fish habitat protection and spawning, there is a narrow window in late August when the work must be completed.

Mark Dascher is willing to project manage the construction (as a paid contract, with greater oversight from the Club/me).  He wants to meet with me to discuss but has not responded to my follow up request.

I made all these inquiries about 2 weeks ago and have had no response. I have since followed up and await quotes.

The added steps are likely to increase costs.  Once I have a better handle on the budget, we will have to revisit the viability of the project and/or our budget.  However, our budget includes $10,000 for bridge girders, which we will not have to purchase if we can use a donated structure from MofF.

* 1. **event table purchase –** we need someone assigned to buy the tables.

***Action: Kirsty will take charge of the purchased of the tables!***

* 1. **Golf Course map –** Seth will be doing the work as planned.

4. **Treasurers Report**: Kirsty reports that there is around $130,000 in the bank, $30,000 in the GIC. There are still some final ski season expenses to go through like fuel and tracksetting. We had a very successful year with trail fees and rentals above budget. Raising our trail fees to $15 made a difference as well as having good staff that were paying attention! One school just owes $180.00 yet. And another difference is that this is the first time we have had staff past April 1st! Annette L. asked if there was any money to go towards the Owl’s Roost. Kirsty said there was around $100 left over.

Kirsty suggested we do a year end review with Sanne, our general manager.

***Action: Kirsty, Annette B., and Phil meet with Sanne in May to review and plan for next season.***

**5. Committee Reports:**

**a) Grooming:** Erwin submitted his Annual Grooming Report to everyone. Some other notes were that the OK alone app never worked. The committee for the SBS will meet sometime soon to determine the best way forward. Annette L. brought forward the issue that we need to plan for the worst-case scenario in the future i.e if Erwin ever gets sick or injured etc.

 i**) snowshoe trail** – the volunteers always take down the signs and put them away for the summer.

**b) Programs**: Sanne reports that she sent out a survey to coaches, youth program participants, and volunteers. She is getting back lots of feedback. Seth and Nils are planning a summer training program if there is enough interest. Seth will be getting his T2T Dryland in June! Also, if any athletes wish to rent out roller skis for the summer it will be $80.00. There will be a Community Coaching course here Dec. 2 and 3rd next season. Also, she is working on getting a CANSI Level 1 course here as well.

**c) General Manager Update:** Sanne reports there will be a Volunteer Appreciation Event May 4th at the Island restaurant. Mark Dascher will be recognized with an award and thank you for all his years of volunteer service. It was suggested that maybe it is time to do another membership survey. The season is wrapped up with the last grooming on the 17th.

***Action: Sanne will create a simple survey to send out to all members*.**

**d)Chalet:** it was discussed to replace the big Mercury light on the outside of the Chalet above the front entrance. The light creates to much heat and drips and creates ice below.

***Action: Jim can you cost out a LED light to replace this light?***

**e) Safety/Grants:** nothing to report

**f) Trails**: Ian will order some more signs for Beaver and Coyote. Discussion about other signs especially as people come to the Chalet. A welcome sign and rules all in one! The No Camping and Barrier will go up soon as well. Season is over!

***Action: Sanne will draft up a welcoming sign etc.***

**6. New Business:**

* 1. Honorariums for Volunteer Golf Course groomers – After some discussion it was decided Jeff will talk to Marvin is this is needed for this season!
	2. Staff bonuses- it was decided to give Barb a $200 gift card from Save On Foods.

**Motion: Jeff moves, 2nd by Ian that we give Barb a $200 gift card from Save On Foods. Motion Carried.**

***Action: Kirsty will purchase with the Credit Card.***

* 1. **Appreciation to Bastian** – discussion followed, and it was decided that no appreciation is necessary, he gets a good deal on rent already.
	2. **Get a grant to digitize all our important records** including minutes, plans, financials, policies. – we have a lot of paper records from the ‘90’s and it would be good to digitize it all. Sanne wishes to work on a book too – history of the club.

***Action: Phil can maybe find a grant suitable for hiring someone to do this i.e CRSD or CBT or CVCU?***

* 1. Danger tree removal (RSTBC crew?) – we have an action on this!

***Action: Erwin will work with Martin Netuka to remove danger trees when the trails are dry.***

**7. Other Business:**

 **a) Owls Roost** – this should be locked up for the summer!

 **b) Staff package for next season –** it was discussed that next year anyone on Payroll should not have to purchase a GNSC membership. To be discussed before next season.

***Action: Annette L. will get a lock with a combination for the Owl’s Roost.***

**8. Adjournment: At 8:52pm Annette L. moved to adjourn the meeting, seconded by Julie. Motion Carried.**

**NEXT MEETING:**

**Board Meetings: Mark your calendars!**

**May 25th**

**6:00pm**

**Location: TBA**