**Golden Nordic Ski Club Society
Board Meeting Minutes
November 22nd, 2023
Dawn Mountain Chalet, Golden BC**

**Board Members:
Present:** Annette Boelman, Derrick Murphy, Annette Luttermann, Tyson Newell, Jim Doyle, and Julie Caldwell

**Absent:** Jeff Dolinsky, Ian Robinson, Phil Carson

**Others Present**: Erwin Perzinger,
**Quorum Achieved:** YES

Agenda:

1. Approval of Agenda
2. Approval of Minutes of previous meeting
3. Business arising
	1. Danger tree assessment
4. Treasurer’s Report – Derrick/Kirsty
5. Committee Reports
	1. Grooming and maintenance- Jeff/Erwin
		1. SBS urgency
	2. Programs update – Sanne-emailed
	3. General manager update- Sanne -emailed
	4. Chalet – Jim
		1. Septic
	5. Safety and Grants- Phil
	6. Trails – Ian
6. New Business
	1. Updating our Bylaws/Constitution
	2. Edit of video to update current usage.
	3. Golf Course map – now what?
	4. Marketing committee
	5. Volunteer discount program
	6. Parent Volunteers – Rule of 2
	7. Tourism golden/ Golden pass discount
	8. Sign at KHMR
	9. X mas Parade float
	10. Children under 5 on family membership vs day fees
	11. Signage on access road
	12. Golf course groomers small expense request
	13. Ungulate Winter habitat
7. Other Business
8. Adjournment

**Next BOD meeting:**

**December 13th, 6:30pm Dawn Mountain**

**6:33pm Annette B. called the meeting to order.**

**1. Approval of Agenda:** Derrick moved, seconded by Julie to approve the agenda. Motion carried.

**2. Approval of Minutes:** Derrick moved, seconded by Tyson. to approve the minutes of the October 26th, 2023meeting. Motion Carried.

**3. Business Arising:**

 **a) Danger 2023, assessment –** Annette L. had no reply from RSTBC. They did confirm we can clear danger trees around the Owl’s Roost. With RSTBC it takes time to get answers and actions.

4. **Treasurers Report**: Derrick reports that nothing is standing out on the Profit and Loss this month. Everything is on track. Right now (Nov. 28th) we have $151,000 in CVCU and the $31,000 in the GIC.

Derrick is keen to figure out all the Club’s assets and create depreciation reports for everything that is of value i.e SBS, Prinoth, Ski Equipment, etc. He created a template to be filled out.

***Action: Derrick will work with Erwin on a grooming equipment report.***

***Action: Derrick will work with Annette B. on a ski equipment report.***

**5. Committee Reports:**

**a) Grooming:** Erwin reported again on the SBS urgency for replacement. It has 21,000km on it which is a lot for a machine like this. When it is in use as a groomer it is placed under more stress than normal usage. It is important to keep the old one as back up (though still worth around $7500). The new machine should be like the old one to use parts if needed. The old one can be back up and for summer use too. A mower could be fitted onto the SBC if the tractor gets too old. The back up right now for the SBS is the snowmobile but this machine tends to overheat especially in big snow falls. At the December meeting we can discuss funding.

Erwin also reported that the Prinoth is not working right now. There is an issue with the tiller and track pans. The Prinoth mechanic was here all day today and could not yet figure it out. It is the same mechanic that did the summer maintenance. Erwin put the groomer away working, after summer maintenance now the groomer is not working. Hopefully Prinoth will work with us on this!

The old fuel tank was sold for $400.00.

**b) Programs:** by email Sanne reports the following….

 - Seasonal rental equipment for youth program hand-out is 3-5 pm on Sunday, Dec 3

- CANSI Course 7 participants with possibly one dropping out (max 8) Dec 1-3

- more coaches came forward; opened more groups for youth programs that were full for a while. If they don't fill, coaches can co-lead sessions and I will drop out and be a sub.

- 70 kids in youth programs registered so far.

- 6 new coaches to the club, 7 returning coaches, and me.

- schools are starting to let me know their wishes. I am carefully planning out the instructor numbers but it's looking good.

- We received a $1,500 grant from Kal Tire (thanks Phil for submitting) for the ski playground mostly. Will be spending money!

- Winter Fit Training Group registration is open through website under Adult Programs if any of you is interested in joining. Nils leads this.

- 2 waxing clinics by Nils coming up. Also, on website.

**c)General Manager Update**: by email Sanne reports the following….

-Chalet staff training November 30th for Annette Boelman, Kirsty Panneton (sub), Lenka Vlkova, and Asheigh Smith. Barb Sheppard cannot make it and will make up important segments later.
- Staff first day of season at Chalet (open): Dec 2 (Saturday).

- I am updating the pricing posters and merchandise posters which I will put up at the Chalet on the 29th.

- I attended the Chamber of Commerce Business and Community Awards. The club was nominated and was in top 3 for the Tourism Award between Kicking Horse Mountain Resort and Papa Bear Kitchen. KHMR got the top place for this.

- The club will have a table at Staying Alive at the Civic Centre which is Dec 6th. Anyone who wants to join me is welcome.

- The club attended the ski swap which was a great way to sell some old skis from the youth program (Annette B, Kirsty, and I). We also registered one family membership including 1 youth program.

- I did an in-person membership registration at the library and signed up 14 members.

- question: did the septic tanks get pumped/checked? I flushed the toilets on my last day at work before leaving (last Friday) and they were acting up with connecting and gurgling similar to when we have a back-up of the septic before...

- The work bee was a success and a lot of work got done by 16 volunteers of 46 combined hours: wood moving and splitting at Owl's Roost, more brushing that was not done (children's play hill area adjacent to Chalet and the Meadow which is an important instruction destination), painting bathroom floors (we still had paint from before), staining Dawn Mountain sign (had stain), moving tables, etc.

- Currently we have 751 members signed up (Nov 20).

- heads-up: I will be changing the door codes on Nov 29th for equipment room, upstairs office, and basement outdoor door.

d) **Chalet –** Jim reports that he built new shelves in the storage cupboard, replaced a light outside the bathrooms. He will work with James Ross on the septic issue.

***Action: Jim will call Kootenay Pumping tomorrow.***

e) **Safety and Grants:** it was mentioned that the first aid barrels are ready to be put out when all the trails are open.

f) **Trails:** nothing to report

1. **New Business:**
	1. Updating our Bylaws/Constitution – Our bylaws/constitution will need to be upgraded to the 2023 requirements.

***Action: Derrick will take care of this.***

***Action: Annette B. will find the current version on Google Drive/or paper copy and get that to Derrick.***

* 1. Edit of video to update current usage. – Annette B. brought up the point that our current video is out of date. Some new footage would be great to include the Chalet in normal times and the new groomer etc.

***Action: Annette B. will ask In Flight Robotics/Seth for a quote***

* 1. Golf Course map – now what? – A beautiful new map of the Golf Course was circulated. We can get some brochures printed and print off a larger sign for the Golf Course trailhead with the important safety and etiquette points.

***Action: Annette L. will take care of these 2 things, find out costs etc***

On another note, we have around 800 Dawn Mountain maps left still. Next year we can print off another 2500 following any additional updates needed.

* 1. Marketing committee – Tyson has agreed to be a part of the marketing team. Annette B. also said she can help. So Sanne, Tyson, and Annette B. are on the marketing team! Connection with Kicking Horse Mountain resort is going to be improved and better social media engagement too is a priority.
	2. Volunteer discount program – the team of Sanne, Annette B. and Annette L. will come up with a plan to revise the volunteer discount program by August 2024 before membership renewal opens for the season.
	3. Parent Volunteers – Rule of 2- Club membership should be encouraged for parent volunteers attending with children in the youth program but not required. The BOD would be interested to see how many parents this really affects. The question was also brought forward about whether we should offer a rental discount for Bunny Parents who don’t have skis but need skis to ski with their Bunny participant?
	4. Tourism golden/ Golden pass discount –

**Motion: Derrick moves, 2nd by Jim that we provide one free day pass and one free rental for either skiing or snowshoeing Monday to Thursday during regular hours from 10-4pm. Motion Carried.**

* 1. Sign at KHMR – the BOD talked and decided to not spend any money on a new sign and just use an old sign. The signage needs to communicate that Dawn Mountain is operated by the Golden Nordic Ski Club and that trail fees apply.
	2. X mas Parade float -unfortunately nobody has time to be involved organizing this.
	3. Children under 5 on family membership vs day fees – Annette B. did some investigation into how other clubs deal with this issue. All clubs she looked at require memberships for all ages. Even some clubs charge a $1 membership fee for under 5’s plus the $21 insurance for NC/CCBC. According to Nordiq Canada ALL day users need to sign in/or get a day ticket to comply with insurance requirements. Or else they purchase a membership.

Action: It looks like we need 2 sign in sheets – one for membership for statistic/RSTBC requirements and another one for day users to comply with Nordiq Canada insurance. Do all people skiing or snowshoeing need to sign in instead of one person signing in and just stating how many are in the party?

* 1. Signage on access road – Annette L. brought up the point that the Yield sign is on the wrong side of the corner. The Yield sign should be on the other side of the corner so that those people on the RIGHT can pull into the corner pullout. Then the other folks can drive by. Having it coming from the Chalet, there is nowhere for the cars to yield too except to back up, back to the parking lot. Also, in general vehicles should yield to others for egress.

***Action: Phil or Erwin can this be easily changed?***

* 1. Golf course groomers small expense request – all agreed that Annette L. can buy some VOC masks for the groomers at the Golf Course for when they start the old snowmobile. The exhaust fumes are very bad! We should all start looking for a replacement snowmobile – maybe a newer 2nd hand one!
	2. Ungulate Winter habitat – Brian Gustafson contacted Annette L. about concerns related to the importance of maintaining ungulate winter habitat on the north bench. This is where the Dog and Pony club wishes to create dog friendly trails (dogs off leash). He is of the view that the Dawn Mountain polygon may be a better is the best place for this type of recreation in winter. The SE corner was already looked at years back. Brian asked if he could attend BOD meeting to do a presentation. Some board members would like to see a written outline of the issue before inviting him to Board meeting. Annette L will communicate further with Brian about this. It was agreed that we need to engage on this issue carefully. But all agreed that education and open communications with community members about wildlife habitat protection and cumulative effects of recreation and all land use is important.
1. **Other Business:** Julie will be buying a new webcam to replace the broken one.
2. **Adjournment: At 8:36 pm Derrick moves to adjourn the meeting, seconded by Julie Motion Carried.**

**NEXT MEETING:**

**Board Meetings: Mark your calendars!**

**December 13th, 2023 6:30pm**

**Location: Dawn Mountain**