

**2018MAR14: Executive Meeting
Golden Nordic Ski Club**

6.30pm: Dawn Mountain Chalet.

In Attendance: Marsha Richards, Della Stotski, Carly Lloyd, Dan Veselic, Jim Doyle, Jeff Dolinsky, Ian Robinson, Carolyn Lilgert, Steve Wyer, Joanne Wittstock, Sue Rowe, Erwin Perzinger, Mark Dascher. **Regrets:** Sarah Osadetz

Agenda:

1. Approve Agenda
2. Approve Minutes of February 7th 2018
3. Business Arising
4. Treasurer's Report
5. Committees
6. Trails and Grooming
7. Alone Worker policy
8. Signs
9. Bolting down timbers for groomer bed
10. Chalet
11. Staff report
12. Skills Development
13. Parent committee report and plan to April meeting
14. Marketing and Sponsorships
15. Chalet staff involvement?
16. Dog Trails
17. Loppet Feedback
18. New Business:
19. Wax order
- Head Coach
- Year end get together
- Ratify Special O decision
- 7, Adjournment

At 6.40pm, Dan called the meeting to order.

1. **Agenda: Jeff moved, seconded by Sue, to adopt the agenda. Motion carried.**
2. **Minutes: Dan moved, seconded by Joanne, to approve the Minutes of February 7th 2018, as circulated for review. Motion carried.**
3. **Business Arising: Funding from CBT Tech grant.** Dan requested \$7,000; we have been granted \$3,395.
4. **Regional Trail Strategy:** Jeff advised that Joan presented input for the club to the Regional Trails Strategy Working Group, and at the most recent meeting, where Dawn Mountain was discussed, she advised them that as GNCS is the operator of the trails, and wishes to continue with its management plan for them, no changes

to trail use is the desired outcome. The working group is aware of our access and use and there are no plans at this time to change the existing trails plan. However future meetings will make the final decisions on this.

5. **Treasurer's Report:** Joanne provided a preliminary Profit and Loss Comparison for Feb 28th and advised the club is in good financial shape, with \$84,000 in the chequing account. The Gaming Account, \$10,000, is pretty much all spent, and will need a top up from general funds of about \$1,000 to pay all youth program expenses. CCBC's fundraising moneys are not yet received, but income generally is solid and a bit higher than last year. Programs are smaller than last year, probably because there is no head coach, and rentals are a bit behind expectations, but there are benefits, and very positive feedback. Chalet suite rental income is good; Jeff advised that the Province has recently expressed concern that we operate a rental unit, even though it was approved within our agreement with them originally. They are accepting that the renters are custodians, especially during summer months. There is a Tenancy Agreement in place with them as a "Custodian Agreement" is not legally available: the custodian responsibilities are (?) tacked onto that.
6. Expenses are also in good order: Joanne thinks it would be possible to take on initiatives with these finances.
7. Cancellation policy: Joanne has provided at least partial refunds this winter where eg a member broke her leg very early in the season, a 55+ program participant could not continue due to a medical condition; and she would value having a policy in place for refunds. Ian suggested using a reasonable and sympathetic approach, and tracking refunds for the future, and there was general agreement to this.
8. Rental shop staff have been reimbursed for taking Standard First Aid.
9. Donations: Olwyn Ringheim's daughter gave a \$100 donation in her memory. CCBC has provided receipts to donors through the fundraiser, however other donors and sponsors haven't been quite so well tracked, eg whether they donated to the Loppet or club. *Action: Joanne needs to talk with Joan and Bob Toothill about receipting as businesses will need that.* **Joanne moved, seconded by Ian, to accept the Treasurer's Report. Motion carried.**
10. **Committees: Trails and Grooming: Alone Worker;** Steve advised he has talked to WorkSafe BC and the Resort, and learned there are responsibilities and liabilities whenever a worker, including Rental Shop staff, works alone. Procedures, and training on them, are required. With Erwin, Steve has figured out most things, but not what to do if he is alone, motionless, and unable to send an SOS. He sees 2 options: use volunteers as hourly monitors, or a contracted service at between \$20-80 a month. Mark D advised that his business uses a separate service to monitor alone workers out in the bush. *Action: Steve will check with other CCBC clubs for their experience, will check out Geos/Inreach systems, and get a quote. Action: Steve will also work with Chalet staff to develop protocols and response procedures, and will email the Board with his findings.*
1. **Bolting down timbers for groomer bed.** There was general agreement that Erwin can make holes in the floor of the grooming shed for this purpose.

2. **Signs:** Ian has placed several new ones; Jeff's experience from Sovereign indicates we are doing well here. He sees a need for signs at all junctions indicating shortest way to the Parking lot: confused people have been found along the trails. Marsha would like to see No Dog signs at all access points eg from houses, they are being brought in at several points. The brochure printing is at quote stage, and Dan has sent a request to Danielle, MoFetc for funds for it. She would like a particular printer used to maintain format: since this printer is unfamiliar with our trails, this needs to be carefully monitored. *Action Jeff, Carolyn, Joanne*
3. **Chalet Staff Report:** Marsha advised that new staff Carly Lloyd and Della Stotski have been learning fast and well. Safety issue: when the defibrillator battery was replaced the date was not noted, so it does not appear to have been changed: *Action: Jim*. The Emergency phone list is confusing: *Action: Jeff will help sort it out?* Visitor stats are slightly down: 1700 skiers and 82 snowshoers for February; most of them locals. Last day of work/staffing the chalet? General agreement to close at the end of Easter weekend, April 1st, and continue staffing on weekends through April only if conditions justify that. Retail has not been an important part of the rental shop: there have been requests for toques. *Action: Della will order one style of toque, and make sure they are kept in mouseproof boxes over summer.* The office was broken into in February, \$85 taken from the float that had not been put in the safe that night, and an attempt made to access Visa records. Jim has changed the office lock to a keyless one. *Action Jim will make other changes to increase security. Action: staff will empty donation jar, coffee fund and fee box daily.*
4. **Skills Development:** Sarah O's emailed report was reviewed. General agreement that she has done a great job this winter. *Action: Joanne will ask Sarah if she would like to be reimbursed for the mugs she gave to volunteer coaches at season end.*
5. **Marketing/Sponsorships:** *Action: Della will consult with Joan and Bob T to ensure donors and sponsors are appropriately thanked.*
6. Security situation to be monitored for further action.
7. **Dog Trails:** Steve now has 8 people involved in planning. Cost might be \$70-100,000 for completion, which could be maybe 40% from members/crowd funding and the rest from grants. Steve wants to offer dog memberships, and a waiver for the first year of membership, dogs name on a plaque, with a \$200 donation. Checking out the route, and fish bearing creeks etc, has to wait for snow to melt. Steve reckons it could be complete by winter 2019. Joanne wondered about having it a lit trail.
8. **Other Business: Wax order:** Jeff came across a new waxing system involving a buffing brush on an electric drill, with no heat or fumes and no ventilation required. Ideal for waxless skis. He purchased a kit, including wax capsule, for \$275, on spec. **Ian moved, seconded by Jim, that the club purchase this kit from Jeff for \$275. Motion carried.**
9. **Head Coach:** Should the club try to find one next year? Mark Dascher spoke of Sarah's value to skills development as Program Coordinator; in parental

friendliness, excited kids, the really good direction she has set, and the higher level of focus on young kids than a head coach could have. He advocates for maintaining the program coordinator position. Brief discussion: older kids have had to find skilled coaching out of town, the club might provide more training for volunteer coaches to keep their skills level at a pace with kids development. General agreement that the Parent Committee report and plan will be received at the next Board meeting, and then Board will meet and discuss plans at a further, in camera, meeting.

10. **End of Season:** A get together at the Island Restaurant, Sunday May 6th.
11. **Gear for Special O athlete:** General agreement that an adult SO athlete will be able to rent club gear for \$50 for the season next year.
12. **Adjournment: At 8.40, Sue moved, seconded by Jeff, to adjourn. Motion carried.**
13. Next meeting: Wednesday, April 11th, 6.30pm, Dawn Mountain.
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